TERMS AND CONDITIONS

Please read carefully the following rules and regulations that to be followed by the student and sign it.

1. The students must enter the College premises at the specified time and stay in the college till the classes end.
2. Throughout an academic session, at least 80 percent attendance is a must. If a student fails to attend 80 percent of the total class days, h/she will not be allowed to appear in final examination.
3. The students must enter the classroom 5 minutes before the class starts.
4. No one is allowed to leave the classroom during the class hour. In case of emergency, permission from the concerned teacher is necessary.
5. College uniform is mandatory for the student of Class 11 and 12.
6. Bachelor level students are not allowed to wear untidy, inappropriate dress while attending the College.
7. Everyone is required to show respect to the teachers and staff of the College.
8. The students are expected to treat their peers with courtesy and respect.
9. The students are required to follow the special instructions for the use of classrooms, library, studios, equipment, etc.
10. It is mandatory to keep the identity card with the students till they stay in the College.
11. Do not make noise in the College premises, classrooms, studios, library, canteen.
12. Discipline is a must and engaging in any kind of fights, or quarrels will be taken as serious offence.
13. Food and beverages are not allowed in the classroom.
14. Smoking and consuming alcohol in the College premises are strictly prohibited.
15. Any kind of damage or loss caused by the student to the College property will have to be compensated by the student himself/herself, or his/her guardian.
16. Using mobile phones in the classroom is not allowed. If mobile phone is required for the practical exercise, the student will have to ask for permission from the concerned teacher.
17. A long time absence without pre-information will be considered as serious irresponsibility and student’s guardian will have to produce genuine reason.
18. The student’s participation in the internal assessments is a mandatory for being qualified for external board.
19. Before forming any union, association or club within the College, permission from the College administration is required.
20. The prior approval from the Editing, Publishing, and Public Information Dissemination Unit (EPPIDU) of the College is required for the student to give any interview and expression in the media.
21. Student participation in public events like exhibitions, workshops, talk programs, etc. is compulsory.
22. All the dues payable to the College should be cleared before appearing the final examinations.
23. The College has rights to change existing rules and regulations and student will be updated via notice board, social media or e-mail.
24. In case of any legal case filed against the student due to his/her non-academic, or criminal activities, the College takes no responsibility to deal with the student’s case. The registration with the University could also be deterred any time depending the nature of the case.

I have read carefully, understood and will abide all the rules and regulations mentioned above. I sincerely promise that I will strictly abide by all the instructions and restrictions imposed by the College authority. The College authority bears all rights to take any precautionary measures and decisions about me during my term in the College.

Signature: _________________________    Date: _________________________